

# **UPDATE YOUR DETAILS**

#### (Do not complete this form unless you have already spoken to a member of our Customer Service Centre)

Please answer all the questions using CAPITAL LETTERS in black or blue ink

- Please read the 'Important Information' section in this form
- · Complete the form, enclose proof of ID and return it to the mentioned address
- Fields marked with (\*) cannot be left blank
- In case of joint accounts, please use separate forms

### **SECTION A – Account Details**

Service Request Number (*) Quote the number you received from Customer Service Centre)			
ICICI Bank Sort Code			
ICICI Bank Account Number/User ID			
SECTION B – Personal Details			
Title* Mr. Ms. Miss			
Forename			
Middle Name			
Last Name*			
Old Details (*) (at the time of account opening New Details (*) or last updated details with us)			
Mobile Number			
(if applicable)			
Confirmation			
I confirm that the above information is accurate.			

Signature...... Date (dd/mm/yy).....

# **IMPORTANT INFORMATION**

# a) Complete the form with your updated details, enclose certified true copies of your proof of identity and return it to:

ICICI Bank UK PLC One Thomas More Square London E1W 1YN

Once you send us your documents we will verify them and send you a confirmation email with further instructions.

### b) The following will be accepted as Proof of Identity:

Please note: We do not accept colour photocopies of these documents

### Proof of identity acceptable documents:. 1.

Document	Certified Photocopy/Original	Guidelines
UK Passport	Certified Photocopy	Validity: Six months or more(EU passports will be accepted provided the document is in date)
Non-UK Passport and supporting Visa	Certified Photocopy	Validity: Six months or more
Valid UK photocard driving license	Certified Photocopy	-
UK Provisional photocard driving licence	Certified Photocopy	-
EEA National Identity Card (for non-UK nationals)	Certified Photocopy	For Northern Ireland, this can be the identity card issued by the electoral office
Computerised Photo PAN Card issued by Income Tax Authorities in India	Certified Photocopy	-
Blue Badge	Certified Photocopy	

# c) You can choose any one of the following individuals to certify your documents (please note the individual must not be retired):

- an employee of a UK bank or building society
- a practicing chartered accountant
- a Commissioner for Oaths
- a notary public
- an MP/MEP
- a qualified and practicing solicitor or lawyer
- an Embassy Official, Consular Official or High Commissioner

The individual you choose to certify your documents must include the following items on the photocopy of your documents:

- Write: "I confirm that this is a true copy of the original document which I have seen". Where the document has a photographic image, the photocopy must be certified "original seen, copy provides a good likeness to the applicant"
- Write their full name
- Write their position/occupation (their registration number should be included if applicable)
- Write their full business address and phone number
- Include their signature and the date, and
- Affix their business stamp (if they have one)
- An FCA/PRA regulated reglated number or equivalent (if applicable)

### d) Any questions?

For further information, contact us:

- a. from UK on 0344 412 4444 ( calls to this number use free plan minutes if available, otherwise they cost the same as 01/02 prefix calls)
- b. from overseas on + or 02034785319
- c. email us at ukservice@icicibank.com (for Current Account)
- d. email us at ukdirect@icicibank.com (for HiSAVE)