

**Annexure – 3: Request for Activation of Dormant Account**

Name

Account no

Date  DD  MM  YY  YY

To  
The Manager,  
\_\_\_\_\_ Branch, ICICI Bank UK PLC

Dear Sir,

I/We,   
confirm that I/we have not operated my/our above account for a period of more than 18/24 months for the following reason: \_\_\_\_\_

I/we request you to activate my/our above account.

- Kindly update my/our new correspondence address as below:

Flat/House No.

Address 1

Address 2

Post Code

Telephone No.

Mobile No.

Email Address

- Any Change in Employment Details  Yes  No

If Yes, Please provide the following details:

- Employment Status  Employed Full time  Employed part-time  Self employed  Homemaker  Student  Unemployed  Retired
- Job Title
- Employer's Name
- Employer's Address
- When did you start working for current employer
- Salary/Pension p.a.
- Total Gross Income p.a.
- Income from other major sources: £
- Will your income be paid into this account  Yes  No
- How are you paid  Cash  Cheque  Direct credit
- Other

Payment Frequency  Daily  Weekly  Fortnightly  Monthly:

Major Source of Credit

Expected credits per month

Major purpose of Debit

Expected debits per month

I/we have attached following documents for my ID and address proof:

For ID Poof:Duly certified (tick any one):

- Valid passport and supporting visa (if applicable) - (validity of the passport must be more than 6 months- (except for holders of EU passports which may be accepted provided the document is in date))
- Full UK driving licence - valid photocard
- UK Provisional photocard driving licence
- Identity card issued by the Electoral Office for Northern Ireland
- Computerised Photo PAN Card issued by Income Tax Authorities in India
- EEA National Identity Card (non-UK nationals) – details from the front and back of the card must be captured

For Address Proof : Duly certified (tick any one) :

For Address Proof : Duly certified (tick any one) :

- Utility bills - must not be older than 3 months
- Bank/building society statement - must not be older than 3 months
- Full UK driving licence -valid photocard (if not used as proof of identity) or valid (old style) driving licence
- Most recent mortgage statement (issued within 12 months)
- Current local authority tax bill (issued within 12 months)
- State pension or benefits book or notification letter (if not used as proof of identity)
- HMRC tax notification such as tax assessment, notice of coding, notification of National Insurance number (if not used as proof of identity) – P45s and P60s are not acceptable
- Solicitors letter confirming recent house purchase or land registry confirmation (in such cases the previous address should be verified)

Yours sincerely,

\_\_\_\_\_  
(Signature)