

## List of Documents required for Non individual current Account in INDIA

SOLE PROPRIETOR	PARTNERSHIP	PUBLIC / PRIVATE LTD	LIMITED LIABILITY PARTNERSHIP	HUF
<ul style="list-style-type: none"> <li>One Entity Proof from Table A</li> <li>Second Entity Proof from Table A / A2 / C</li> <li>Address Proof if different from First Entity Proof</li> <li>Proprietorship Letter</li> <li>ID Proof of Proprietor</li> <li>If New Firm, Address Proof of the Proprietor's residence</li> <li>PAN Card in the Name of the Proprietor or Form 49A</li> </ul>	<ul style="list-style-type: none"> <li>Partnership Registration Certificate, if Registered</li> <li>Entity Proof from Table A</li> <li>Partnership Deed</li> <li>Partnership Letter</li> <li>PAN Card of the Firm or Form 49A</li> <li>Address Proof in the Firm's Name from Table C if the address is different or not given in the Entity Document</li> <li>ID and Address Proof of all partners</li> </ul>	<ul style="list-style-type: none"> <li>Certificate of Incorporation</li> <li>Memorandum of Association &amp; Articles of Association</li> <li>Certificate of Commencement of Business (for Public Ltd only)</li> <li>Communication Address Proof of Company.</li> <li>Registered Address Proof of the Company if the address is different from the Communication Address.</li> <li>Board Resolution</li> <li>ID Proof of Authorised Signatory</li> <li>Proof of Appointment of the Current Director if it is not in the First List of Directors</li> <li>PAN Card of the Company or Form 49A</li> </ul>	<ul style="list-style-type: none"> <li>Limited Liability Partnership Registration Certificate.</li> <li>Limited Liability Partnership Registered Address Proof if different from the address on the Registration Certificate</li> <li>Communication Address Proof if not given on the Registration Certificate</li> <li>Limited Liability Partnership Agreement</li> <li>Limited Liability Partnership Letter</li> <li>ID Proof of Authorised Signatories</li> <li>PAN of Limited Liability Partnership or Form 49A</li> </ul>	<ul style="list-style-type: none"> <li>PAN Card in the name of Hindu Undivided Family</li> <li>Hindu Undivided Family Letter</li> <li>ID Proof of Karta</li> <li>Address Proof of Karta or Hindu Undivided Family</li> <li>No Objection Certificate if credit facility is being availed of from any bank.</li> </ul>

- NOTES :-**
- Any other Identity, Address, Entity, Document can be accepted/ submitted subject to the Bank's satisfaction.
  - No Objection Certificate if availing credit facility has been availed of from any bank.
  - An initial funding cheque is required for opening accounts of Sole Proprietorship, Hindu Undivided Family, Partnership Firm.
  - Document should be valid as on the date of submission.
  - Driving License or Voter Identity Card can be used both as Identity and Address proof of Partners.
  - PAN is Mandatory for opening more than one account. Form 49 (A) is not acceptable.

ENTITY PROOF (FIRM NAME) TABLE A	ENTITY PROOF (FIRM NAME) TABLE A2	ADDRESS PROOF (FIRM NAME) TABLE C	ID/ADDRESS PROOF OF INDIVIDUAL TABLE B
<ul style="list-style-type: none"> <li>Trade License / Value Added Tax / Tax Deduction Account Number Certificate / Allotment Letter</li> <li>Sales Tax / Service Tax / Tax Identification Number.</li> <li>PAN / PAN Intimation Letter in the name of the Firm</li> <li>Income Tax Assessment Order in the name of the Firm</li> <li>Certified Security Exchange Board of India / Insurance Regulatory and Development Authority of India Registration Certificate.</li> <li>Certified Chartered Accountant / Company Secretary / Institute of Cost &amp; Works Accountants of India.</li> <li>Shops &amp; Establishments Certificate</li> <li>Tax Deduction at Source Certificate issued by banks / public sector unit.</li> <li>Less than 3-month-old Gram Panchayat Certificate</li> <li>Factory Registration Certificate / Small-scale Industries Certificate</li> <li>Property Tax Receipts</li> <li>Importer - Exporter Code with PAN</li> <li>Any Other Document issued by Local / State / Central Government</li> </ul>	<ul style="list-style-type: none"> <li>Certified Chartered Accountant's Certificate</li> <li>Bank A/c Statement of a Scheduled Commercial Bank and Cheque from the same account.</li> <li>Statement from Co-operative Bank in rural location</li> <li>Sales Tax Return with the Firm's Name</li> <li>Income Tax Return with the Firm's Name</li> </ul>	<ul style="list-style-type: none"> <li>Bank Statement of 3 Months (scheduled bank) that are less than 4 months old</li> <li>Registered/ Unregistered Leave &amp; License Agreement with Utility Bill in the name of the landlord</li> <li>Electricity/ Telephone Bill less than 3 months old</li> <li>Certificate Issued by a Municipal Corporation</li> <li>Property Tax Bill, Water Tax less than 6 months old</li> <li>True Copy of Gas Connection Book with receipt less than 3 months old</li> <li>Letter from existing Banker (Schedule Bank)</li> <li>Form 18 with ROC receipt</li> </ul>	<p><b>A) List of Proof which can be accepted for Identity Proof</b></p> <ul style="list-style-type: none"> <li>Pan Card issued by Income Tax Dept/ UTITSL/ NSDL</li> <li>Voter ID Card</li> <li>Bar Council/IMA/Sr. Citizen Card</li> <li>PIO Booklet for Returning NRIS with details of customer's photograph &amp; validity mentioned</li> </ul> <p><b>B) List of Proof which can be accepted for Address Proof</b></p> <ul style="list-style-type: none"> <li>Utility Bills (Electricity Bill, Telephone Bill) not older than 3 months</li> <li>Statement of Accounts of 3 Months/ Passbook with account opening cheque of a Scheduled Commercial Bank</li> <li>Consumer Gas Connection Card along with the receipt of gas supply not older than 3 months</li> <li>Registered Leave &amp; Licence Agreement along with utility bill not older than 3 months in the name of the landlord</li> <li>Post Office Savings Passbook with account opening cheque</li> <li>Latest Premium Renewal Receipt from any Life Insurance Company</li> <li>Domicile Certificate with Communication Address &amp; Photograph issued by a District Magistrate or an officer of equal rank</li> <li>Certificate by Village Extension Officer/Village Head or Equal Or Higher Ranking Officer</li> <li>Ration Card containing Signature &amp; Stamp of An Official Authority</li> </ul> <p><b>C) List of Proof which can be accepted for both Identity as well as Address Proof</b></p> <ul style="list-style-type: none"> <li>Valid Passport with photo and signature</li> <li>Driving License</li> <li>Printed Ration Card with photo/AP household card</li> <li>Domicile Certificate issued by Sikkim Govt.</li> <li>ID Card with Photograph issued by Govt of Jammu and Kashmir</li> <li>Arms Licence issued by State/central Govt of India Authorities</li> <li>Freedom Fighter Pass issued by Ministry of Home Affairs, Govt of India with Photo</li> <li>Bank Passbook with Photo and Account Opening Cheque issued by Nationalized Bank</li> <li>Photo Social Security Card (smart Card) issued by State/Central Govt. or Union Territories</li> </ul> <p>Notes :- For Sole Proprietor/ HUF: Voter ID / (DL) Driving License can be used as Address Proof if another document is provided as ID</p>