

General Instructions

- Fill all details in CAPITAL LETTERS.
- Use BLACK INK only.
- Tick the appropriate options.
- This is a machine-readable form, so avoid overwriting.

Section-wise Guidance

1. Type of Account

- Select the type of account you want to open: Current Account, Exchange Earner's Foreign Currency Account (EEFC), or Special Saving Account.

2. Product Details

- Product Name: Specify the product name (e.g., MAB, QTP, Others).
- Value: Provide the value.
- Branch: Mention the branch name.
- Branch Code: Fill in the branch code (Bank official to guide)

3. Applicant Details

- Account Title/Name: Provide the account title (maximum 40 characters).
- *Date of Incorporation/Date of Birth: Enter the date of incorporation (for entities) or date of birth (for individuals).
- Existing A/c. No. (if any): If you have an existing account, enter the number.
- Joint Applicant: If applicable (only if the primary applicant is an individual), provide details of the joint applicant.
- Importer/Exporter Code Number (if any): If applicable, enter the code.

4. Communication Address

- *Particulars: Fill in the communication address details.
- State: Mention the state.
- City: Mention the city.
- Telephone: Provide the telephone number.
- *Mobile: Provide the mobile number.
- Fax: Provide the fax number.
- E-mail ID: Enter the email ID.
- PIN: Provide the PIN code.

5. Registered Address (For Entities) / Residence Address (For Proprietor/Individual)

- Check "Same as communication address" if applicable.
- If not, fill in the address details.
- *Particulars: Fill in the registered/residence address.
- State: Mention the state.
- City: Mention the city.
- Telephone: Provide the telephone number.
- *Mobile: Provide the mobile number.
- Fax: Provide the fax number.
- E-mail ID: Enter the email ID.
- PIN: Provide the PIN code.

6. PAN of Applicant

- Provide the PAN.
- If PAN is not available, fill out Form 49A or Form 60/61 (as applicable).

7. Constitution

- Select the appropriate option: Individual, Sole Proprietor, HUF, Partnership, Public Ltd., Private Ltd., Section 25, Statutory Body/Government Body, Others.
- For Trust/Asso./Soc./Clubs/Sec. 25 Co., select either NGO or Foundation.

8. EEFC Account Details (If applicable)

- If you've selected EEFC account, you need to fill this section.
- Status: Select the appropriate status (Unit in SEZ, Unit in STP, etc.).
- Currency: Choose the currency (USD, EURO, GBP, JPY, or Others).

9. Photograph and Signature

- Affix recent passport-size photographs in the designated spaces.
- Provide signatures.

10. Profile Information of Applicant

- Provide details about Education, Occupation, Type of Profession, Nature of Business, Number of Years in Business, Gross Annual Income, and Annual Sales Turnover.
- Specify the Type of Industry and provide the code.
- Provide details on Expected Value of Transactions in a Month, including Total Cash Deposit/Withdrawals, Percentage of Total Cash Deposits/Withdrawals, Total Non-Cash Deposits/Withdrawals, Foreign Inward/Outward Remittances, and Source of Funds.

11. Profile of Authorised Signatory(ies)

- Provide photographs and identity proof for all authorized signatories.

12. Corporate Internet Banking (CIB) Transaction Access

- Specify the Corporate ID (Existing if any).
- Select the required access options (General Banking, Funds Transfer, Bill Payment, etc.).
- Mention the Minimum and Maximum Limits for transactions.
- Provide the Approver's Name.

13. Alerts and Statements

- Choose whether you want to receive account information through SMS or Email.
- Provide the Mobile number or Email ID.
- Choose the frequency for receiving statements (Daily, Weekly, Fortnightly, Monthly) and provide the Email ID/Fax number.

14. Cheque Book and Nomination

- Indicate whether you require a cheque book.
- For individuals and sole proprietors, choose whether you want to provide a nomination (if required, fill out the DA1 form) or not.

15. Declaration

- Carefully read the declaration and ensure you understand and agree to the terms and conditions.
- Provide the Date and Authorised Signatory (with the company's rubber seal if applicable).

16. For ICICI Bank Use Only

- This section is for bank officials to fill in.

17. Personal Details (To be filled in by individual applicants)

- Provide personal details such as Father's Name, Mother's Maiden Name, Nationality, Gender, Marital Status and UID.
- Also provide Identity Proof and Address Proof.

18. Ownership and Control Structure Information Sheet

- This is applicable for Joint Account holders. Authorised Signatories, Partners, Directors Trustees, Grantors, Settlers and Beneficiaries of Trusts
- Provide details such as Name, Date of Birth, Type of Identity Proof, Nationality, Identity Proof Number, Residential Address, City, State, PIN, *Designation, Gender, Customer ID and *Relationship.

19. Annexure (Form No. 60/61)

- To be filled in by those who do not have a PAN/GIR.

20. Important Notes

- This section provides important information regarding Fixed Deposits, Channel Services Access, Corporate Internet Banking, Alerts, Statements, Corporate Phone Banking, etc.

21. Documents Required for Opening Current Accounts (Non-Individuals)

- This section specifies the documents required for Sole Proprietorships, Partnerships, Public/Private Ltd. Companies, Limited Liability Partnerships, and HUFs.

22. Checklist for Current Account

- This is a checklist for the bank officials to ensure that the form is complete and all the necessary documents are attached.

23. Customer Information Form (Business Banking)

- This form is to be filled to provide information on various Business Banking products.

Please ensure that you provide accurate and complete information to avoid any delays in the account opening process.